

## **RULES AND REGULATIONS**

### **ANIMARIO 2024 – INTERNATIONAL SHORT FILM COMPETITION**

#### **1. INTRODUCTION**

MATADERO MADRID Centre for Contemporary Creation [www.mataderomadrid.org](http://www.mataderomadrid.org) is a space for cultural creation and production that welcomes all forms of contemporary artistic research and expression: plastic, visual, textual and performing arts, performance art pieces, design, digital and transmedia art, architecture, urban planning and other creative speculations that are difficult to categorize. Created in 2006 by Madrid City Council and located in a space of outstanding heritage and architectural value – the former slaughterhouse and cattle market of Legazpi –, Matadero Madrid encourages the convergence of different artistic languages in the quest for exchange and "contamination" between creators, to facilitate interdisciplinary practices.

CINETECA MADRID, [www.cinetecamadrid.com](http://www.cinetecamadrid.com), is a space that is devoted to the projection, reflection and production of cinema in its artistic forms, designated by Madrid City Council to be the driving force behind the design and implementation of a new municipal policy in support of cinema and audiovisual creators

Both spaces are managed by MADRID DESTINO CULTURA TURISMO Y NEGOCIO, S.A., whose registered office is at: Calle Conde Duque, 9-11 2a Planta, 28015 Madrid and whose Tax ID (CIF) is A-84073105.

As part of its commitment to the creation and promotion of new languages and expressions of contemporary creation, Matadero Madrid and Cineteca Madrid are organising ANIMARIO, Madrid International Festival of Contemporary Animation, a festival dedicated to animated cinema in its contemporary expressions that does not however neglect the history of this technique.

The 7th edition of ANIMARIO will take place from 12 to 15 December 2024.

#### **2. OBJECT OF THE CALL**

To open participation to works from all over the world, supporting a diversity of themes, styles and techniques, and placing special emphasis on those works that explore artistic avenues in dialogue with other disciplines, and that use animation in a particularly creative manner.

In this call, the principles of advertising, concurrency, equality, non-discrimination and transparency will be observed.

The purpose of this call for entries is the selection by the jury of the Best International Short Film among those submitted for competition at Animario 2024. The jury will select

the two best short films in competition: Best Short Film Award (endowed €5,000) and the Jury's Special Mention, with no endowment.

### **3. SECTION AND ANNOUNCED AWARD**

#### **INTERNATIONAL SHORT FILM COMPETITION**

Open to all animation films, of whatsoever nationality, that have a duration of less than 30 minutes and that creatively work any form of animation.

The films will be eligible for the following awards:

- Award to the Best Short Film, endowed with €5,000
- Jury Special Mention endowed with a diploma.

### **4. REQUIREMENTS FOR PARTICIPATION**

- Any producer and/or director, any natural or legal person, over 18 years old, who hold the rights to the works and have previously undergone the selection process, may participate.
- All the works which are submitted to the competitive sections must have been completed after January 2023.
- The works must not have been released in the Community of Madrid (a première in Madrid is essential), although works that have participated in online festivals in a limited form will be admitted. Under no circumstances may they have been seen in another festival, exhibition, or similar, or on any TV.
- The works will be presented in their original language. In the event of a version other than Spanish, a subtitled version in Spanish or English must be sent.
- Works produced using any animation technique will be admitted.
- As an exception, the Festival will accept films that are in an advanced editing (rough cut) process. The selection committee may request the most up-to-date version of the work before making a final decision

### **5. REGISTRATION PROCESS**

- The registration of works proposed for any section of the Festival must be made until the 9th July 2024.
- Projects may apply by filling in the following online form: <https://form.jotform.com/241723662570355>
- DVD or other physical formats will not be accepted.

## 6. REQUIREMENTS FOR THE SELECTED FILMS

- The deadline for submission of screening copies of the selected films and their promotional materials is November 15th 2024. The participants must pay for any shipping costs.
- The projection formats accepted by the Festival will only be high-definition digital file (H264 or DCP without encryption), sent by digital transfer (no physical media).
- All those selected for the competition must send without fail, a screening copy with English subtitles, in the event that that is not its original language, and the list of dialogues in Spanish or English.
- It is recommended to send a copy with identical subtitles in H264 as a backup copy.
- Those selected will send a digital file or a link with the option to download 30 seconds or one minute of their film for promotional purposes.
- The participants authorise the Festival Organisers to use these extracts of the films for their distribution in any communication media in order to promote the Festival. Furthermore, the Festival Organisers may use photographs and audiovisual images of the films and of the directors to promote the Festival or the cultural activity of Madrid Destino, as well as for the future creation of the Festival catalogue; under no circumstances may these be used for commercial purposes. This assignment is made for the maximum time established in the Intellectual Property Law until it enters the public domain and for all media, formats and territories. The sending of such an extract implies acceptance of all these conditions.
- The Festival management will forward a technical report to the owners or representatives of the films if they find any irregularities in the copy, and it reserves the right not to accept copies that, after they have been checked by the Festival's technical department, turn out to be unsuitable for screening.
- The contest winner will be made public in the closing ceremony of the Animario Festival (December the 15<sup>th</sup> 2024) and will be published online in the Cineteca Madrid and Matadero Madrid websites.

## 7. SELECTION PROCEDURE

- A Selection Committee, composed of four professionals and experts, will carry out the viewing and evaluation of all the works submitted.
- The artistic director of Cineteca Madrid will propose the Selection Committee members.
- The Selection Committee will be responsible for deciding which films are to form part of the International Competition.

- Those persons with interests in the production and/or commercialization of the works submitted to the present contest will be able to comprise the Selection Committee.
- The Selection Committee's deliberations will be confidential and their agreements adopted by a simple majority.
- At the end of the selection process, the festival will notify its decision by email to those selected. Once their participation has been confirmed, the festival will publish the list of selected films on the web pages of Matadero Madrid and Cineteca Madrid.
- Once a film has been included and referenced in the programme, it may not be unilaterally withdrawn from the program.
- **The festival will not pay screening fees for the selected works.**

## 8. COMPOSITION AND PERFORMANCE OF THE JURY

- The Festival Management will propose the members of the Jury from among professionals of the cinematographic, artistic and cultural world, or belonging to Madrid Destino.

- The jury will be comprised by three members. The meeting and deliberation of the jury shall be face-to-face or, exceptionally, if circumstances so require, telematic.

The competent body to appoint the members of the Jury is the Contracting Body of Madrid Destino.

- The regulation of the Jury is established in accordance with the established document and in all matters not covered by it, it shall be governed by the rules established by the article 17 of Law 40/2015 of October 1 on the Public Sector Contracts Law.

- The jury will take its decision, after proper deliberation, by agreement of all parties.

- The members of the Jury cannot award a prize ex-aequo.

- The award may not be declared void.

- A secretary with voice, but without vote, a law graduate or graduate in law, belonging to Madrid Destino, will accompany the jury throughout the deliberation process, in accordance with the applicable legislation and previously mentioned, and will take the minutes of the deliberation. These minutes must be justified, signed by all the members of the jury and contain the name of the winner.

- The jury's decisions are final.

- The participation of the members of the jury in this call will be compensated with travel and accommodation expenses. Exceptionally, the participation of the members of the jury in this call will be remunerated with the amount of ONE HUNDRED EUROS (100 €), to be applied the deductions required by law.

## Judging criteria

The short films in competition will be evaluated by the jury on the basis of the following criteria:

- Technical and thematic interest.
- Works that explore artistic avenues in dialogue with other disciplines or that use animation in a particularly creative and artistic way.
- Innovation and originality of the project

## 09. GRANTING OF AWARDS

Once the Jury have been duly convened, they will issue their decision, which will be reflected in the minutes that they will sign for this purpose; the interested party will be notified so that within a deadline of 30 calendar days, counted from the day following the one on which they receive the notification, they may communicate their acceptance of the proposed award and provide the documentation that is required in these rules and procedures.

In this regard, it is hereby announced that the final granting of the awards will only take place if the selected persons meet all the legal requirements and those stipulated in the call for tender for this edition, including the submission of the documents included in these rules and regulations. All of these requisites are considered necessary to be eligible for the awards.

If the award winners are natural persons:

1. Declaration of acceptance of the award obtained.
2. The winner(s) valid National ID (DNI) card, passport or equivalent.
3. If they are represented by a proxy, a document accrediting this (notarised power of attorney).
4. Certificate issued by the Registrar or corresponding authority substantiating that the recipients of the Award hold the rights to the award-winning film.
5. Bank ownership certificate.
6. For those whose official tax residence is not in Spain, an official tax residence certificate. Participants whose tax residence is not in Spanish territory must submit a tax residence certificate issued by the competent authorities in their country of residence, providing there is a bilateral agreement between the country of origin and Spain, and an affidavit stating that they are up to date in their obligations to the Spanish authorities insofar as their tax and social security obligations are concerned, if any. Otherwise, the corresponding non-resident withholding will have to be applied.
7. An affidavit stating that you are not affected by any of the circumstances described in Article 71 of the Law on Public Sector Contracts approved by Law 9/2017 of 8 November, and in the case of films of Spanish nationality that you are up to date with your tax obligations to the State Tax Administration Agency and your social security obligations to the General Treasury of the Social Security.
8. Bank details to allow payment by bank transfer.

If the award winners are legal entities, in addition to the above documents, they must provide:

9. Copy of deed of incorporation of the entity or equivalent document from the country of origin.
10. Copy of deed of power of attorney or of the appointment of the signatory, or an equivalent document from the country of origin.
11. The Tax ID (CIF) card of the legal entity or an equivalent document from the country of origin.

Once 30 calendar days have elapsed from acceptance of the award and once the required documentation has been submitted, Madrid Destino will process the award and the notification to the winners.

## 10. FORM OF PAYMENT

The cash prizes specified in the published rules and regulations of ANIMARIO 2024 Festival will be awarded to the director, production company or distributor who has entered the film in the festival.

The awards will be paid by bank transfer to the account indicated by the winners, in accordance with the payment protocols of Madrid Destino, upon presentation of an invoice. The amount of the awards will be subject to the corresponding withholdings and taxes, in accordance with prevailing legislation.

## 11. PROGRAMACIÓN EN EL FESTIVAL

The organisers of the Festival will establish the order and the date of screening of each selected film, reserving the right to screen it during the dates of the Festival, in any of its venues, in accordance with the Festival programme.

## 12. INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA

Madrid Destino Cultura Turismo y Negocio, S.A., holder of Corporate Tax Code (CIF) A-84073105 and with registered office at Conde Duque 9- 11, (C.P. 28015) Madrid, pursuant to prevailing legislation governing personal data protection, hereby informs data subjects that the data furnished will be included in a personal data file with the following information:

**Data controller:** Madrid Destino Cultura Turismo y Negocio, S.A. (hereinafter, Madrid Destino), with Tax ID (CIF) no. A-84073105 and with registered address in Madrid, Calle Conde Duque 9- 11, C.P. 28015.

**Data Protection Officer:** [dpd@madrid-destino.com](mailto:dpd@madrid-destino.com).

**Purposes:** To manage and comply with the relationship established (including management of the legal agreement, compliance with tax, billing, transparency and control obligations).

**Storage period:** Storage will be limited to the period necessary to comply with the contractual relationship and for the statutory period for civil, criminal, administrative and any other actions that might derive from the activity or service provided.

**Recipients:** The personal data of the participants in this call will not be transferred to any type of organization, neither public nor private, with the exception of the Tax Agency and other public administrations, for the fulfillment of obligations of transparency and control, tax, as well as financial institutions for the management of collections and payments and judicial authorities.

**Lawful basis:** Consent of the data subject.

**Rights:** Exercise of rights to access, rectification, erasure, data portability and restriction on processing or objection may be exercised by sending an email to [dpd@madrid-destino.com](mailto:dpd@madrid-destino.com), with the subject "CINETECA/ANIMARIO". The person making the request must identify themselves using their official ID document. You may also file a complaint with the Spanish Data Protection Agency (AEPD).

### **13. AWARD WINNERS' IMAGE RIGHTS**

The participants acknowledge that they may appear in images (photography, video, etc.) taken within the framework of this Festival for their subsequent dissemination within the informative or promotional activity of Madrid Destino, and hereby authorise such promotional use.

They also accept that their image may be used in catalogs, magazines or other documents compiling Matadero Madrid's activities.

All of this with provisos and limitation on uses and applications that infringe the right to honour in the terms set out in Organic Law 1/1982 of 5 May on the Civil Protection of the Right to Honour, to Personal and Family Privacy and to One's Own Image. Any other use outside the above scope is expressly excluded from this authorisation.

### **14. ACCEPTANCE OF THE CONDITIONS OF THE CALL**

By submitting the duly signed participation form, the signatory confirms his or her participation in this call; doing so implies the candidates' acceptance of all the terms and conditions.

Participation in this contest implies the total acceptance of the present terms and conditions, as well as the release of screening rights of the films presented to the contest for their subsequent exhibition during the festival.

Failure to comply with any of the requirements of this call will result in the participant being excluded from this contest.

In the event of any doubts or discrepancies in the interpretation of any of these rules, the Festival organisers will make an interpretation in accordance with the spirit and purpose for which this contest has been created.

Any issue not foreseen in terms and conditions will be resolved by Madrid Destino following indications by the Festival Management. The rules of this contest will be available during the period in which it is in force in the pages in which the Festival is disseminated.

## **15. CONFLICT RESOLUTION**

To resolve any issue or dispute arising out of the call, please write to Madrid Destino so that both parties may reach an amicable resolution.

Were such amicable settlement not to be reached, the parties, expressly waiving their own jurisdiction, submit themselves to the Courts and Tribunals of the capital city of Madrid.

In Madrid, June 28th 2024.